

## Director of Music

**Working as a member of a liturgical team that includes the Rector, members of the Choir, and members of the Parish, the Director of Music provides leadership, inspiration, advice and support for a vital music ministry at St. James' Church, Stratford.**

St. James' is looking for a professionally trained organist and pianist who enthusiastically promotes and capably presents various traditions of music within the context of the Anglican liturgy as found in:

- a. *Book of Common Prayer*
- b. *Book of Alternative Services*
- c. *Common Praise* - The Hymn Book of the Anglican Church of Canada
- d. Other appropriate music which the parish is licensed to use (ie. *Taize, Gather, Voices United, Evangelical Lutheran Worship, GIA etc.*)

### Required

- Graduate of a recognized course of study in church music.
- Familiar with Anglican/Episcopal worship (5 years experience as music director or associate music director)
- Capable organist and pianist (level 4 on the RCCO scale).
- Significant previous experience and demonstrated effectiveness in leading and directing both, adult choirs and children's choirs
- Previous work experience shows he/she communicates openly and positively and is a receptive listener who works effectively as a member of a team.

Applications will be received up to and including May 14, 2010. A short list will be created after this date. Travel for interviews will be at the expense of the candidate. This is a 20 hour per week contract position with a continuing education stipend. Salary will be commensurate with level 4 in the RCCO guidelines.

For more details please see the Ministry Description posted on our Website:

**[www.stjamesstratford.ca](http://www.stjamesstratford.ca)**

### **TO APPLY:**

**Please send your Curriculum Vitae and three references, along with a paragraph stating why you feel called to this ministry to:**

**Steve Monteith and The Ven. Dr. Lorne Mitchell  
St. James' Anglican Church  
6 Hamilton St.  
Stratford ON N5A 4Y9**

**St. James' Anglican Church, Stratford, Ontario**

## Ministry Description

### Director of Music

Working as a member of a liturgical team that includes the Rector, choir, and other parishioners, the Director of Music provides leadership, inspiration, advice and support for a vital music ministry at St. James'. This includes directing the choir; playing the organ and piano at worship; and working with the Rector to plan music related to liturgy and other special events.

### Accountability

The Director of Music is accountable to the Wardens with respect to overall performance of his/her role and duties, and is subject to the Rector's direction with respect to matters of liturgy, theology and the planning of worship services.

### Qualifications

#### Required

- Graduate of a recognized course of study in church music.
- Familiar with Anglican worship: traditional services such as Evensong and Lessons and Carols as well as contemporary services (such as Taize)
- Capable organist and pianist. (Level 4 in the RCCO Guidelines)
- Significant previous experience and demonstrated effectiveness in leading and directing both adult choirs and children's choirs.
- Previous work experience shows he/she communicates openly and positively and is a receptive listener who works effectively as a member of a team.

#### Desired

- Several years experience and demonstrated success as a church organist and choir director.
- Accomplishments in meeting a variety of musical worship expectations, including youth-oriented music, contemporary music, folk, gospel, etc., as well as traditional and classical forms.
- Demonstrated success in recruiting and developing choir members, and in general increasing participation in music.
- Experience in assisting or leading youth and children's choirs and musical activities.

### Responsibilities

#### Basic Responsibilities

- Meets regularly with the Rector and others to advise and assist in planning music for all services of worship, including Sunday worship, festivals, weddings and funerals.
- Plays the church organ and/or piano at all worship services, festivals, weddings and funerals where music is desired.
- Leads weekly choir rehearsals in order to prepare for Sunday worship, choral evensong and other special musical events. Builds choir participation and morale through constructive musical

direction as well as by arranging choir social activities. (See Guidelines for the Choir for more information)

- Regularly participates in Parish staff meetings, and attends Parish Council meetings as requested from time to time by the Rector and Wardens.
- Consults Parishioners about their needs, wishes and ideas for music, and creates music worship opportunities for various preferences and age groups.
- Engages in continuing education to develop new skills and knowledge
- Music Director performs other duties as assigned by the Wardens or as mutually agreed with the Rector.
- Arranges appropriate replacement in the event he/she is not available due to vacation, illness or other reasons.
- Upholds diocesan and parish policies – e.g. “The Diocesan Code of Sexual Ethics and Professional Conduct.”

### **General Direction**

- Enthusiastically promotes and capably presents various traditions of music within the context of the Anglican liturgy as found in :
  - *The Book of Common Prayer and The Book of Alternative Services*
  - Hymn Book of the Anglican Church of Canada – *Common Praise*
  - Other appropriate music which the parish is licenced, from time to time to use (ie. Taize, Gather, Voices United, Evangelical Lutheran Worship, GIA etc.)
- Develops an awareness of the musical gifts of members of the congregation and encourage their involvement in the worship of the Parish on a regular basis – e.g. as preludes, postludes and during Communion.
- Assists and advises the Church School Teachers, children and youth to encourage the musical dimensions of their ministry
- Consider possibilities for developing a children and youth music ministry
- Consider creative means of musical outreach to our parish community beyond musical events within the parish building, ie. Retirement homes, parish website podcasts etc.
- Maintains relationships with other Diocesan organists and choir direct and involves the choir Deanery, Archdeaconry and Diocesan events in consultation with the Rector and Church Wardens.
- Imparts a sense of joy and excitement to Parishioners in musical worship.

### **Resources**

- In consultation with the Rector and Wardens, prepares an annual budget and carefully monitors expenses, keeping within the budget.
- Supervises the management and development of the Parish music library, and encourages choir social activities.
- Ensures the church organ and pianos are properly maintained, consistent with parish policies in this regard. The church organ is currently a four manual Casavant/Phoenix hybrid and the piano an 8 foot Yamaha Grand.